



Designated Grant Report Form

Your report is due June 30

Inland Northwest Community Foundation requires an annual report on the use of designated grants to verify that funds were used as specified. This is a requirement of the IRS. The information in your report is shared with INWCF's board of directors, which must determine whether funds were used appropriately before it can authorize next year's distribution. The donor's intended use of the grant funds is described in the distribution letter you received. If you receive more than one designated grant in a year, please complete a separate report for each. The report is due June 30 for designated grants received in the previous calendar year.

INWCF is honored to support our donors and the valuable work of organizations like yours.

Fund Name:		Date:
Organization Name:		
Contact Person/Title:		
Address:		
Phone:	E-mail:	
Amount Received:	Date Received:	
Amount Used:	Grant # (see award letter):	

Indicate how funds were used this past year (please check the one that best fits)	
<input type="checkbox"/>	General operations
<input type="checkbox"/>	Special projects
<input type="checkbox"/>	Other (please describe)

(See next page)

If completing this form electronically, please add or delete space as needed in the boxes after entering your information.

<p>Please describe in narrative form how the funds were used.</p> <p>Include details of the accomplishments made possible by these funds.</p> <p>Please identify the expense items for which the funds were used.</p>	
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<p>Briefly describe the major accomplishments of your organization during this past year.</p>	
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Please return completed via one of the following methods:

Mail	E-mail	FAX
<p>INWCF Grants Program Staff 618 West Riverside, Suite 302 Spokane, WA 99201</p>	<p>grantstaff@inwcf.org</p>	<p>509-624-2608 Attn: Grants Staff</p>

If you have questions, please contact Linda Graham or Molly Sanchez at 509-624-2606.